

## Crown Church - Youth Worker Post

Dear Applicant,

Thank you for expressing an interest in working for Crown Church. We are recruiting a Youth Worker to help us lead our exciting work with 11-18 year olds.

Our desire is for youth who come to Crown Church to enjoy being a part of the church and to begin to engage in a personal relationship with God. Over the last year the number of youth at Crown has grown and we are excited to see that continue.

This role will play a vital lead in a dynamic programme for youth to take part in during our Sunday services as well as supporting the engagement of youth through the whole of the week. Outside of a Sunday, the role will support opportunities to bring youth together for friendship, fun and encouragement; developing contexts for them to invite their friends to get involved too.

A highlight of the year for Crown youth is the summer camp Newday and this role supports the organisation of this event.

Crown Church is a multi-cultural church with around 60 nationalities. We have two congregations in the Hillingdon area that the post will serve. Mid-week, the role is based in the Crown Church office at The Living Room, Cowley.

If you enjoy working with young people and like the idea of helping shape and lead this exciting ministry area we would like to hear from you. **Whilst this post is advertised as up to 30 hours per week, if your requirement is a full time post then we would still be keen to hear from you as there maybe additional employed responsibilities within the church (please state in the covering letter if this is the case). There is potential for this role to have some flexibilities around school holidays.**

To apply please send your CV with a covering letter explaining why you feel you should be considered for this role; in particular, helping us to see how you meet the person specification. Please submit your letter to [james.hunting@crown-church.org.uk](mailto:james.hunting@crown-church.org.uk) by **9am on Monday 20<sup>th</sup> April**.

Yours faithfully,



James Hunting

## Job Description

### Youth Worker (11-18 yrs)

Hours:	up to 30 hours per week (inc. Sunday working)
Starting Salary:	CC25: £17,863 (pro rata 30 hours)
Spinal Scale:	CC25 £23,818- CC40 £31,976 FTE
Accountable to:	Senior Pastor; James Hunting
Holiday:	25 days annual leave
Fixed Day Off:	Pattern of hours to be negotiated
Probation Period:	3 months
Contract:	2 years in first instance.
Place of Work:	The Living Room, Cowley

#### 1. Purpose

To support and grow the youth ministries across Crown Church; with a core focus on the Sunday and mid-week programme with 11-18 year olds.

#### 2. Context

With a growing number of 11-18 year olds in the church, this role will support and develop this exciting part of church life. This role will make the most of the opportunity to introduce youth to the Christian faith, provide encouraging discipleship opportunities and contexts for youth to enjoy friendship together. Our venue- The Living Room- can provide a central focal point for youth to come into.

#### 3. Principle Accountabilities

##### Youth

- Supporting the development of youth work at Crown Church
- Supporting the volunteer leadership teams; helping coordinate meetings, training and coaching
- Facilitating and developing programmes such that the youth grow in their Christian faith and are able to reach out to their peers
- Supporting the recruitment and training of volunteer workers
- Sundays: Developing an exciting programme for 11-18year olds; ensure volunteer teams are well supported and have all the necessary materials to carry out their roles effectively
- Mid week: Developing contexts for fun and friendship; developing contexts for exploring the Christian faith; developing contexts for discipleship and encouragement for Christian youth.
- Newday: Organising and promoting the Newday camp for youth.
- Pastoral: Supporting the pastoral leaders in Crown by caring for families and youth across the church. Supporting and encouraging volunteer leaders involved in youth ministry.

- Support the development of safe practices for the care of youth; helping ensure all workers have a valid DBS check. Also, supporting the processing of DBS for other ministry areas.
- Safeguarding lead for 11-18 years and attending safeguarding team meetings
- Developing communication tools help inform and involve parents in what is taking place
- Reporting and being accountable to the leadership team on a monthly basis
- Support the creation of excellent connections and pathways for Year 6 pupils moving into youth and for 18 year olds moving on from youth.
- Represent Crown Church in other youth settings locally and across the Newfrontiers family of churches
- Effectively manage the youth budget
- Provide support to key Christmas events
- Work alongside leadership to develop key Sundays in the calendar that connect youth with the whole church.

#### 4. Additional areas

- The nature of a small office team means you may be required to do other tasks or roles to support the overall ministry of the church
- It is an occupational requirement that the post holder be a committed Christian and is willing to become a member of Crown Church

#### 5. Training & Development

- Monthly supervision with James Hunting

#### 6. Person Specification

Experience of working with youth	Essential
Experience of serving in a church youth work	Desirable
Experience in leading and organising teams	Essential
Evidence of proactive administrative skills in the workplace	Essential
Experience of working in a volunteer led organisation	Desirable
Evidence of being a self-starter who is able to take initiative	Essential
Knowledge of safeguarding principles	Essential
Evidence of strong literacy and communication skills	Essential
Know what fun looks like for 11-18 year olds	Essential
Taking responsibility for your own personal devotion and prayer life	Essential
Able to lead yourself well and be an encouragement in your walk to others	Essential
Ability to communicate clearly and sensitively with a range of people including youth and parents.	Essential
Commitment to developing inclusive practice so that all youth can be encouraged to engage in activities.	Essential
Commitment to confidentiality	Essential
Personal qualities including team work skills, organisational skills, passion, creativity and empathy.	Essential